

Wyandot County Clerk of Courts

Eileen S. Walton, Clerk

Legal Office
109 S. Sandusky Avenue, Rm. 31
Upper Sandusky OH 43351
Phone (419)-294-1432
Fax (419)-294-6414

Title & License Bureau
1878 E. Wyandot Avenue, Ste A3
Upper Sandusky OH 43351
Phone (419)-294-6413 or 0016
Fax (419)-294-5880

COSTS & DEPOSITS - Effective 01/05/2026

Domestic Relations	\$350.00
Civil Cases	\$300.00
Foreclosures*	\$1,000.00
Reopen a Foreclosure Action	\$500.00
Counterclaim/Cross-claim**	\$300.00
Service by Publication	\$275.00
Expungements/Sealing of Record	\$100.00
Court of Appeals	\$150.00
Re-opened Cases***	\$300.00
Motion to Modify a Court Order or for Finding of Contempt in existing open cases	\$50.00
Motion to Intervene in Existing Case	\$300.00
Home Investigations	\$175.00
Guardian Ad Litem (Non-CASA)	\$1,000.00
Garnishment/Debtor's Exam	\$200.00
Issuing Certificate of Judgment	\$5.00
Recording Certificate of Judgment	\$30.00
Releasing Certificate of Judgment	\$5.00
Release State Tax Judgments (\$35.00 costs/\$5.00 release)	\$40.00
Certifying Copies (per page)	\$1.00
QDRO Entries***	Call for estimate
Consent Entries***	Call for estimate
Witness fees	Whole Day \$12.00; Half Day \$6.00; Round trip mileage \$.37

* Court costs must be paid in full prior to withdrawing an Order of Sale.

** Any pleading filed in a case which asks for relief which could be set forth as a counterclaim or cross-claim, shall be treated as a counterclaim or cross-claim for deposit purposes and the appropriate deposit required.

***No case with outstanding Court costs will be allowed to be re-opened by a party owing past costs. Once past costs are paid by the party, and the required deposit is made, the Court will allow the case to be re-opened by that party. Consent Entries will not be accepted for filing unless all past due costs are paid, regardless of the party assessed the costs.

Per Local Court Rule, when the Clerk of Courts determines that the costs in an active case exceed the deposit, the Clerk shall require an additional deposit.